

20th June, 2016Circular on the Elections for the Parent Manager and Alternate Parent Manager

Dear Parents / Guardians,

The nomination period of the Parent Manager and Alternate Parent Manager of the Incorporated Management Committee of our school has ended. We have received the nomination of two candidates. Attached please find their platforms. Concerning the voting arrangements, we will distribute two ballot papers and two designated envelopes to the students for parents and guardians to vote on 22nd June, 2016 (Wed). Each parent, regardless of the number of children in our school, will only have one vote; he / she will vote on his / her own behalf. If you have more than one child in our school, the ballot papers will be given to the eldest child. Please put a ✓ in the box next to the candidate. You can vote for two candidates at most. Before casting vote, please read carefully the "Directions for Voting" overleaf. The candidate with the highest vote will be registered as Parent Manager, while the one with the second highest vote will be the Alternate Parent Manager. The details of the voting date are as follows:

Voting Date and Venue	Methods	Vote-counting Date and Venue	Persons-in-charge	Result announcement
27 th June, 2016 (Mon) 07:45-12:15 School General Office, G/F	Parents can put the ballot papers into the ballot box by themselves or by their children. (The ballot paper is valid only when it is placed in the designated envelopes)	27 th June, 2016 (Mon) 12:45 School Star Kitchen	Chairlady of PTA (Ms. PO Kin) and Returning Officer (Mr. WONG Wai Kit) will open the ballot box Candidates and other parents are welcome to scrutinize.	28 th June, 2016 (Tue) Through school circular and updates on school website

Should you have any enquiries, please contact the Returning Officer for the election, Mr. WONG Wai Kit or myself.

Yours sincerely,



PO Kin

Chairlady



Tsuen Wan Trade Association Primary School Parent-Teacher Association
2015-2017 PTA circular no. 2 <Please return to the class teacher>
Circular on the Elections for the Parent Manager and Alternate Parent Manager
Reply Slip

Dear Chairlady,

I acknowledge that I receive and am informed about the content of the circular above.

Student's Name: _____

Parent's Signature: _____

Class: _____

Date: _____